

RECOMMENDATION 4: DISTANCE EDUCATION PLAN

ACTIONS TO CLOSE THE GAP (page 30)

1. The DE committee should submit its plan for spring 2014 to the EPC and College Council. The plan should include at minimum the following elements.
 - a. Through program review and the resource allocation process evaluate and improve DE offerings
 1. Analysis of student performance
 2. Results of student evaluations
 3. Periodic assessment of current and prospective DE students
 4. Assessment of counseling and all student support services
 5. Assessment of criteria to evaluate course shells
 6. Assessment of ongoing adherence to applicable federal and state regulations, ACCJC standards, and board policies
 7. Broad based dialogue
 8. Recommendations for improvement
 9. Resource requests to implement improvements
 - b. Set goals and measurable objectives
 - c. Periodic review of DE policies and procedures
 - d. Ensure information is clear and accurate
 - e. Evaluate, re-design, and regularly maintain website
 - f. Maintain linkages with other college plans such as educational master plan and technology
 - g. Establish provisions for regular evaluations of DE plan itself based on student achievement and student learning
 - h. Disseminate plan to the college community
2. Ensure that DE faculty are entering assessment reports
3. DE committee should develop and recommend to EPC a more detailed charter consistent with the requirements of article 40.
4. DE committee should evaluate reassigned time for DE coordinator
5. The college should consider a separate cost center and budget for DE